

POINT OPTION

POLICIES

&

PROCEDURES

MANUAL

(P.O.P.P.M.)

2018-2019

PARENT/STUDENT HANDBOOK

POINT OPTION POLICIES AND PROCEDURES MANUAL

2017-2018

Dear Parents/Guardians, and Students:

As we begin the 44rd year of Point Option we are very pleased with our results from last year as we had 45 graduates! We saw tremendous increases in SOL passing rates in Earth Science, Biology I, World Geography, U.S. History as well as Reading and Writing.

We are very proud of the way our students have responded to the demands placed upon them in our very competitive environment. Student behavior and attendance is paramount here. Our students are given the freedom and responsibility to make choices that will lead them to productive lives. While we are here to assist our students in all of their endeavors, they grow to understand that the responsibility for their **success depends upon the choices THEY make**. We are here for you at all times to guide you in that decision making process.

In order to help our students make good choices, we want to insure that our policies and procedures are clearly stated and easy to understand. That is the purpose of this **Point Option Policies and Procedures Manual**. We also believe in hearing student voices. We will seek student input to supplement the policies and procedures that are written in this manual and in their classroom policies and procedures manual that will be created with their teachers during the first weeks of school.

We place high expectations on our students because all of our students are here voluntarily.

We believe that students who help create policies and procedures are more willing to follow them and accept the consequences in a mature fashion should they violate them. This is the school **YOU** have chosen. We expect our students to care for it as they would their own home and to treat one another as you would want to be treated.

Quality teaching and learning is free of interruptions and occurs in a safe, secure, and mutually respectful environment. We believe in **Teaching-To** our policies and procedures to insure understanding. We believe it to be unfair to issue consequences without teaching expectations first. However, ***we will not issue multiple warnings & repeated requests to deal with student misbehavior.***

We will be using a **Self-Reflection Process** as our exclusive way of dealing with low-level student infractions/violations. I ask that you have your child explain the **Self-Reflection** process to you after the first week of school. To be brief, **Self-Reflection** requires your child to take ownership of his/her behavior, reflecting upon why the behavior occurred and what could have been an alternate and more appropriate course of action.

In conclusion, your acceptance into Point Option is not official until this policy and procedure manual has been read and the bottom of this page is returned signed by the student and his/her parent/guardian.

Please keep this manual in your home as a reference guide to our policies and procedures.

Should you have any questions please do not hesitate to give me or any member of my staff a call at 757-591-7408.

Yours in Education,

Mr. Mike Bonfiglio
Principal
Point Option

We have read, understand, and agree to abide by the Point Option Policies and Procedures as outlined in the POPP Manual. We understand that students can be **DESELECTED** for violations of these policies and procedures and be required to return to their zoned school.

(Parent/Guardian **Printed** Name)

(Student Printed Name)

(Parent/Guardian Signature)

(Student Signature)

(Date)

POINT OPTION “COMMUNITY POLICIES/PROCEDURES”

ACADEMIC EXPECTATIONS

Achieving and maintaining good grades is expected and required to keep your placement at P.O. Failing 2 or more classes will place you on probationary contract for the following academic quarter. If placed on a probationary contract due to your lack of academic performance you will be required to remain for the After-School program to be tutored until your teacher indicates that your understanding is at a level of a “C” or above. Should your academic performance not improve in the quarter following your probationary contract, you will be deselected from the program.

In order to be academically successful at Point Option you must:

- ✓ Maintain a 90% attendance rate.
- ✓ Behave appropriately.
- ✓ Follow your class syllabus.
- ✓ Complete all class and homework assignments to the best of your ability.
- ✓ If absent complete your make-up work within the 5 day required time frame.
- ✓ Actively participate in **Interact** as needed to obtain the highest level of understand possible in all subjects.
- ✓ Remain for **After-School** tutoring as needed.
- ✓ Arrive on-time with all required materials for class.